

**FINAL SUMMARY MINUTES – SPECIAL MEETING – JULY 6, 2010**  
**ELMWOOD PARK BOARD OF EDUCATION**  
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Following are Final Summary Minutes of the Special Meeting of the Elmwood Park Board of Education held on Tuesday, July 6, 2010. More detailed minutes, are maintained in the Office of the Board Secretary.

The Special Meeting of the Elmwood Park Board of Education was opened at 6:30 p.m.in the Memorial High School Teachers' Faculty Room.

Present were: Keith Cannizzo, Douglas DeMatteo, Louise Gerardi, Claire Kalinowski, Lori Sproviero, Sandra Balistrieri, Michael Bufis, Arlene Rudmann . Ms Jennifer Pellegrine was absent from the meeting.

The meeting was opened with a prayer seeking Divine Guidance in the deliberation of the School Trustees that evening followed by the Pledge of Allegiance to the Flag, and the reading of the Statement of Compliance, which is hereby incorporated. "There will be a

Meeting of the Elmwood Park Board of Education on Tuesday, July 6, 2010, at 6:30 p.m. in the Memorial High School Media Center. Agenda: 1. Personnel; and 2. Any and all other matters pertaining to the board. Action may be taken."

The meeting was opened to the public at 7 p.m. and closed to the public at 7:10 p.m. Reopened to the public at 9:22 p.m. and closed to the public at 9:24 p.m. The following individuals addressed the board during the first public portion of the meeting:

<u>Name</u>	<u>Address</u>	<u>Topic</u>
Jay Levy	90 Lincoln Avenue	Questions concerning financial statistics; Accounts payable question.
Daniel Galasek	99 Godwin Avenue	Question in regard to library aide and department supervisor.

The following individuals addressed the board during the first public portion of the meeting

<u>Name</u>	<u>Address</u>	<u>Topic</u>
Jeffrey Freitag	31 Hillman Drive	Questions regarding closed session and requested use of microphones by board members.
Sharon Levy	90 Lincoln Avenue	Requested web site be kept current.

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Motion of Mr. Cannizzo, Seconded by Mrs. Sproviero to waive the order of business to allow for a presentation by Richard D. Tomko, Superintendent of Schools.

Vote: Approved unanimously by roll call vote of the members present. Ms. Pellegrine was absent from the meeting.

Following Mr. Tomko's presentation there was a

**I. PERSONNEL**

Motion of Mr. Bufis, Seconded by Mrs. Balistrieri, approving personnel action resolutions A through F.

Vote: Approved unanimously by roll call vote of the member present. Ms. Pellegrine was absent from the meeting.

- A. Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the **appointment** of **Mr. Caleb Rhodes**, 247 Speer Avenue, 1st Floor, Clifton 07013, as assistant principal for Memorial High School, at a salary of \$98,067, step 1 of the administrators salary guide for the 2010/2011 school year, effective September 1, 2010, through June 30, 2011.
- B. Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the **annual renewal** of **Mrs. Elyss Frenkel**, 1-25 34<sup>th</sup> Street, as teacher at Memorial High School, at a salary of \$56,182, step 7 MA of the teachers salary guide for the 2010/2011 school year, effective September 1, 2010, through June 30, 2011.
- C. Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the **appointment** of **Mr. Matthew Nicolosi**, 5 Roosevelt Place, Apt. #M2, Montclair 07042, as art teacher for the Memorial Middle /High School at a salary of \$42,932, step 1 of the teacher salary guide, for the 2010/2011 school year, effective September 1, 2010 through June 30, 2011, pending results of drug screening and fingerprint check.
- D. Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the **appointment** of **Ms. Jessica O'Driscoll**, 140 Wood-Ridge Avenue, Wood-Ridge 07075, as physical education maternity leave teacher at Memorial High School at a salary of \$42,932, step 1 of the teacher salary guide, for the 2010/2011 school year, effective September 7, 2010 through on or about March 15, 2011.

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- E. Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the *appointment* of **Mr. Jack Baciagalupo**, 15-28 Chandler Drive, Fair Lawn 07410, as temporary replacement maternity leave teacher at the Sixteenth Avenue School, per diem based on step 1 of the BA teacher salary guide for the 2010/2011 school year, effective September 1, 2010, through on or about November 26, 2010, pending results of drug screening and fingerprint check.

NOTE: This appointment does not include benefits, vacations, health benefits, sick leave, sabbatical leave, or any other benefits provided by contract between the Elmwood Park Education Association and the Elmwood Park Board of Education.

- F. Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the *appointment* of **Mr. Franco D’Ettorre**, 7 Walray Avenue, North Haledon, NJ 07508, as social studies teacher for the Memorial Middle School at a salary of \$42,932.00, Step 1 of the teacher salary guide, for the 2010/2011 school year, effective September 1, 2010 through June 30, 2011, pending results of drug screening and fingerprint check.

Motion of Mr. Cannizzo, Seconded by Mr. DeMatteo, approving personnel action resolution G.

Vote: Approved unanimously by roll call vote of the members present. Ms. Pellegrine was absent from the meeting.

- G. Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the following *transfer of personnel* for the 2010-2011 school year:

Mrs. Allison Trott                      from Elementary Instrumental Music (district)  
to Elementary Vocal Music (Gantner and 16<sup>th</sup>)

Ms. Kimberly Schmidt                from Elementary Vocal Music (Gantner and 16<sup>th</sup>)  
to Elementary Instrumental Music (district)

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Motion of Mr. DeMatteo, Seconded by Mrs. Balistrieri, approving personnel action resolution H.

Vote: Approved unanimously by roll call vote of the members present, with the exception of Mr. Bufis who voted nay. Ms. Pellegrine was absent from the meeting.

H. Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education, in accordance with district policy 1400, *accept/approve* the *job descriptions* listed below as attached:

- Department Chairperson
- Director of Curriculum and Instruction
- Director of Testing, Programs and Assessments
- Supervisor of Human Resources
- Receptionist
- Director of Pupil Personnel Services
- School Security Officer (SSO)
- Middle School Assistant Principal for Discipline and Student Assistance
- Fiscal Analyst
- Supervisor of Accounting

Motion of Mr. DeMatteo, Seconded by Mrs. Balistrieri, approving personnel action resolution I.

Vote: Approved unanimously by roll call vote of the members present, with the exception of Mr. Bufis, who voted nay. Ms. Pellegrine was absent from the meeting.

I. Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education authorize the posting/advertisement of the following positions for employment beginning with the 2010-2011 school year:

- Library Aide (MS/HS)(1)
- Department Chairpersons
- Director of Curriculum and Instruction (3)
- Director of Testing, Programs and Assessments (1)
- Supervisor of Human Resources (1)
- Receptionist (1)
- Director of Pupil Personnel Services (1)
- School Security Officer (SSO)(5)
- Middle School Asst. Principal for Discipline and Student Assistance (1)

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Motion of Mr.Cannizzo, Seconded by Mrs. Sproviero, approving personnel action resolution J.

Vote: Approved unanimously by roll call vote of the members present. Ms. Pellegrine was absent from the meeting.

J. Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve *five (5) additional summer workdays* for *Mrs. Cheryl Proto* to complete state mandated direct certification for the free and reduced lunch program (district wide) at a per diem rate of \$194.25 (38,850/200) for a total salary not to exceed \$971.25.

Motion of Mr. Bufis, Seconded by Mrs. Sproviero, approving personnel action resolution K.

Vote: Approved unanimously by roll call vote of the members present. Ms. Pellegrine was absent from the meeting.

K. Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the *ECA appointment* of *Ms. Jessica Miller*, as Summer Music Advisor at a stipend of \$2,411.00.

**L. LEGAL**

**L1. Approve Renewal of Food Service Management Company Contract for 2010-2011 School Year**

Motion of Mr. DeMatteo, Seconded by Mrs. Balistrieri, approving personnel action resolution L1.

Vote: Approved unanimously by roll call vote of the members present, with the exception of Mr. Bufis, who voted nay. Ms. Pellegrine was absent from the meeting.

BE IT RESOLVED:           that, upon recommendation of the board secretary/business Administrator, the Elmwood Park Board of Education does hereby award a Food Service Management Company Renewal Contract to POMPTONIAN FOOD SERVICE, for the 2010-2011 school year, as attached.

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**L2. Approval Entrance into Contract with Tri State Geese Police**

Motion of Mr. DeMatteo, Seconded by Mrs. Balistreri, approving action resolution L2, Approve Contract with Tri State Police.

Vote: Approved unanimously by roll call vote of the members present. Ms. Pellegrine was absent from the meeting.

BE IT RESOLVED: that, upon recommendation of the superintendent and business administrator, the board of education hereby approves entering into contract with **Tri State Geese Police**, to provide goose control services for the 2010-2011 school year, as attached.

Motion of Mr. DeMatteo, Seconded by Mrs. Balistreri, to enter into closed session. at 7:42 p.m.

Vote: Approved unanimously by roll call vote of the members present. Ms. Pellegrine was absent from the meeting.

WHEREAS: the Elmwood Park Board of Education must discuss a subject concerning personnel ; and

WHEREAS: said subject is not appropriate to be discussed in a public meeting; and

WHEREAS: said subject is within the exemptions permitted to be discussed in private session pursuant to P. L. 1975, Chapter 231, it is therefore

RESOLVED: that the said subject shall be discussed in private session by this board and administrative staff, and information pertaining thereto will be made available to the public as soon thereafter as possible once the reasons for nondisclosure no longer exist.

Upon returning from closed session at 8:20 p.m., and the taking of roll call, there was a

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Motion of Mr. DeMatteo, Seconded by Mr. Bufis, approving personnel action resolution L.

Vote: Approved unanimously by roll call vote of the members present. Ms. Pellegrine was absent from the meeting.

- L Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the *negotiated contract* of **Mrs. Diane Levinson**, 12-55 Tanis Place, Fair Lawn, NJ 07410, Confidential Secretary to the Superintendent, at a salary of \$62,000 for the 2010/2011 school year, effective July 1, 2010, through June 30, 2011.

Motion of Mr. DeMatteo, Seconded by Mrs. Gerardi, approving personnel action resolution M.

Vote: Approved unanimously by roll call vote of the members present. Ms. Pellegrine was absent from the meeting.

- M. Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the reduction in force of Mr. Wilhelm Lewis, MS/HS French Teacher, effective September 1, 2010.

Motion of Mr. DeMatteo, Seconded by Mrs. Gerardi, to enter into closed session.

Vote: Approved unanimously by roll call vote of the members present. Ms. Pellegrine was absent from the meeting.

Motion of Mr. DeMatteo, Seconded by Mrs. Sproviero, approving personnel action resolution N.

Vote: Approved unanimously by roll call vote of the members present. Ms. Pellegrine was absent from the meeting.

- N. Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the *contract* of **Mr. Michael Wartel, Attendance/Truancy Officer**, 338 Post Avenue, Lyndhurst, NJ 07071, at a base salary of \$45,449.16, Stipend of \$9,900, and Registrar Stipend of \$7,938.96 for the 2010/2011 school year, effective July 1, 2010, through June 30, 2011.

By motion of Mr. DeMatteo, which was seconded by Mrs. Balistreri, the meeting was adjourned at 8:27 p.m.

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I hereby certify these final summary minutes of the meeting of the Elmwood Park Board of Education in session on Tuesday, July 6, 2010, to be true and correct and in complete agreement with the official Minute Book of the Board of Education.

Respectfully submitted,

William P. Moffitt  
Board Secretary